

# **THE SPAETTI YOUTH EDUCATION GRANTS**

## **AWARD PROGRAM of the INDIANA SECTION-AMERICAN WATER WORKS ASSOCIATION**

- Who May Apply: Any third through eighth grade teacher or group of teachers within the State of Indiana.
- Types of Grant: Education in regards to understanding, protecting, and conserving supply and quality of our natural resources for drinking water purposes.
- Target Goal: Typical areas of these projects may include topics like:
- Promotes understanding, protecting, and conserving supply and quality of water
  - Hydrologic cycle
  - Water quality impacts
  - Treatment of drinking water
  - Usage of drinking water
- Projects which focus on drinking water issues will be favored.
- Amount of Grants: The Indiana Section-AWWA plans to award a total of \$5,000 of grants. The intention is to award 5 grants, each being from a different area of the state. The typical grant is approximately \$1,000.
- How to apply: Contact Elizabeth Loudermilk at Indiana American Water NW Ops, P.O. Box 64486, Gary, Indiana 46401-0486, phone: (219) 880-2331, fax: (219) 880-2313, e-mail: idrv6spd@yahoo.com. Please feel free to contact Elizabeth with any questions.
- When to apply: The Grants Committee will review all Grants in the middle of the fall semester. Applications for all types of Grants are accepted any time before October 15th. Applicants will be notified of the decision between November 15th and December 15th.

After completion of the Grants Application Packet, please forward the forms to:

Elizabeth Loudermilk  
Operations Supervisor  
Indiana American Water NW Ops  
P.O. Box 64486  
Gary, Indiana 46401-0486  
(219) 880-2331 Office  
(219) 973-3312 Cell  
(219) 880-2313 Fax

## **INDIANA SECTION-AMERICAN WATER WORKS ASSOCIATION**

The American Water Works Association (AWWA) is an international, non-profit, scientific and educational society dedicated to the improvement of drinking water quality and supply. Founded in 1881, the Association is the largest organization of water supply professionals in the world. Our 55,000 plus members represent the full spectrum of the drinking water “community”: treatment plant operators and managers, environmentalists, scientists, academicians, and others who hold an interest in water supply and public health. Our membership includes over 3,900 utilities, which represents approximately 75 percent of the nation’s drinking water supply.

The Indiana Section AWWA was organized in 1908. Presently the membership consists of 1,100 members. The Indiana Section is one of over 40 sections who are a part of the international organization of American Water Works Association, headquartered in Denver, Colorado.

The Indiana Section AWWA is organized to advance and disseminate knowledge and to improve the practice of designing, construction, operating, and managing water works to provide safe, potable drinking water.

The Spaetti Youth Education program was named in honor of Harold M. Spaetti, a long-time active member of the Indiana Section, AWWA. Mr. Spaetti was employed by Ulrich Chemical, Evansville for 40 years. In 1982, he received the Fuller Award, which is presented annually to one individual in recognition of their distinguished service to the water supply field. He is a graduate of Evansville University and a World War II veteran. Mr. Spaetti has been married for over 50 years, has three children, five grandchildren, and three great-grandchildren.

# **SUMMARY OF GRANT EVALUATION GUIDELINES**

## **INDIANA SECTION-AMERICAN WATER WORKS ASSOCIATION**

The Grants Committee reviews each Grant Application it receives. Depending upon the number of Grant Requests submitted and the complexity of the applications, the review process will take from 30 to 60 days. The Committee may request additional information from the applicant, school administrators, or curriculum coordinators. Applications chosen for funding by the Committee are then recommended to the Board of Directors for acceptance.

The guidelines listed below are ones the applicant should follow in writing an application. A list of funding considerations used by the Grants Committee is also included in this packet.

### **GENERAL GUIDELINES**

1. The description, goals, specific objectives, and timetable for completion of the project should be clearly stated. You are encouraged to provide the Committee with background information that will briefly explain theories or techniques that your Grant Request will include or upon which it will be based. Explain buzzwords and acronyms.
2. The project should be innovative or fill a gap in the current curriculum or address a specific problem.
3. The budget request should clearly state funding and expense projections for the project. List any additional funding the project will receive from other sources. A description of in-kind contributions is also helpful. A specific budget helps the Committee understand how well you have thought through the project.
4. The application should clearly describe the procedures to be followed, the specific methods used and the materials needed to accomplish the project goals.
5. The application should state the anticipated impact of the project upon the students and/or teachers and/or the school community.
6. Projects that focus on drinking water issues will be favored.

### **SUMMARY**

In general, those applications that clearly and concisely describe the project, meet the goals of the project, and anticipate positive benefits for students in the form of achievement, motivation, or character development are favored. The Indiana Section-AWWA encourages teachers to submit applications for projects that are creative or show fresh approaches to learning. Applications requesting funds for multiple year funding, teacher stipends, student scholarships, teacher travel expenses, or substitute teacher pay are discouraged unless additional sources of funding are evident or those specific requests are only a small part of the total budget. Proposals to fund pre-existing projects are discouraged unless the project dimensions have significantly changed.

# **OUTLINE TO FOLLOW WHEN WRITING GRANT PROPOSALS**

## **INDIANA SECTION-AMERICAN WATER WORKS ASSOCIATION**

### **A. Completely fill in the GRANT REQUEST COVER SHEET.**

On a separate sheet(s) use the following general outline to explain your Grant Request in as much detail as possible to fully inform the Grants Committee members about the nature and goals of your proposal. Be sure your request is presented in a neat and orderly format. These forms will be copied and faxed many times during the evaluation process so do not hand write your information. In your presentation, refer to "CONSIDERATIONS USED BY THE GRANTS COMMITTEE IN REVIEWING AND FUNDING REQUESTS."

### **B. Statement of Need and Project Description**

1. Need for this project.
2. Goals of the project.
3. Method(s) of achieving goals.
4. Significance of the project, and its potential to influence students, programs, curriculum, teaching methods, etc.
5. Plans to continue project after this funding, if any.

### **C. Plan of Evaluation**

1. How will you know if your goals have been met?
2. What standards of measurement will you use?

### **D. Itemized Budget and Total Amount Requested from the Foundation**

1. Provide a detailed breakdown of project expenses.
2. List other sources and amounts of funding if the project budget is greater than the amount requested from the Indiana Section-AWWA. If the Indiana Section-AWWA is being asked to fund a portion of the project, please provide written assurances from the other organizations that the remainder of the funds are already committed. Without this, any Grant approval will be given contingent upon funding by the other sources. If the other sources have already funded their portion, please state this in your Grant Request.
3. If desired, you may list in-kind contributions by the school, district, volunteers, etc.

**GRANT REQUEST COVER SHEET  
2008-2009**

**INDIANA SECTION-AMERICAN WATER WORKS ASSOCIATION**

A. Name of School \_\_\_\_\_

Principal \_\_\_\_\_ Phone \_\_\_\_\_  
area code & number

Address \_\_\_\_\_  
Street City Zip

B. Project Title \_\_\_\_\_

Grant Request \$ \_\_\_\_\_

Total Budget (if different from above) \$ \_\_\_\_\_

C. Total Number of Students Served by This Grant \_\_\_\_\_

Grade 3	_____	Grade 6	_____
Grade 4	_____	Grade 7	_____
Grade 5	_____	Grade 8	_____

D. Project Director \_\_\_\_\_

Title/Position/Location \_\_\_\_\_

E-mail Address \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_  
area code & number area code & number

Co-Project Director (if applicable) \_\_\_\_\_

Title/Position/Location \_\_\_\_\_

E-mail Address \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_  
area code & number area code & number

E. Project Director's Signature \_\_\_\_\_

Principal's Signature \_\_\_\_\_ Date \_\_\_\_\_

## **CONSIDERATIONS USED BY THE GRANTS COMMITTEE IN REVIEWING AND FUNDING REQUESTS**

### **INDIANA SECTION-AMERICAN WATER WORKS ASSOCIATION**

1. How does this project demonstrate the primary objective of the goals of Indiana Section-AWWA?
2. Does the project focus on drinking water issues?
3. How is this project innovative or creative?
4. What is the educational value of this project?
5. How are students involved or affected by this project?
6. How will any requested equipment be used in this project? How will it be used in the future?
7. How does this project improve student character, achievement, or motivation?
8. How does this project fulfill an unmet need?
9. If this project is dependent upon future funding, how will that be funded?

The Grants Committee uses a combination of objective and subjective criteria when evaluating Grant Requests. In most instances the Indiana Section-AWWA is not able to fund all requests due to budgetary constraints. This does not mean that a rejected request is not appropriate or well received. Requests that clearly meet more criteria will generally be viewed more favorably than others will.

## GRANT PROJECT FINAL REPORT

### INDIANA SECTION-AMERICAN WATER WORKS ASSOCIATION

Project Title \_\_\_\_\_ Grant # \_\_\_\_\_

Project Director \_\_\_\_\_ Grant Amount Awarded \$ \_\_\_\_\_

Duration of Project \_\_\_\_\_ Grant Amount Spent \$ \_\_\_\_\_

Number of Students Affected \_\_\_\_\_ Number of Teachers Affected \_\_\_\_\_

1. Please describe the major successes of your project.
  
  
  
  
  
  
  
  
  
  
2. Please describe any significant obstacles you encountered.
  
  
  
  
  
  
  
  
  
  
3. What are your plans for continuing the project?
  
  
  
  
  
  
  
  
  
  
4. Were any other moneys given to the project as a result of the Indiana Section-AWWA's funding?
  
  
  
  
  
  
  
  
  
  
5. How could the Indiana Section-AWWA better assist you with future grant projects?

Please submit this final report to the Indiana Section office 30 days after completion of the project.

Date \_\_\_\_\_